



Performance Assurance Committee Meeting

Summary – 12 January 2021

KEY MESSAGES

- **SHIPPER PERFORMANCE ANALYSIS**

- The Performance Assurance Committee (PAC) were informed of the improvements and developments Shippers are making with their improvement plans. PAC members were generally happy with performance made to date.
 - Some Shipper updates to note:
 - One Shipper has requested an extension on their current improvement plan as they believe the latest National Lockdown will impact their ability to achieve UNC target. PAC members discussed the Shipper case and agreed to grant the Shipper the requested extension but would like further detail to be provided. The Performance Assurance Framework Administrator (PAFA) will liaise with the Shipper to obtain the information requested.
 - The PAFA updated PAC on the Shipper that has been escalated up the performance assurance process and issued with a request to attend a meeting with the committee. The date and time of the meeting has been confirmed with Committee members. Due to the lack of engagement from the Shipper, PAC members considered possible actions should the Shipper not attend. It was mutually agreed amongst Committee members that the Shipper would be escalated to the Authority (Ofgem).

- **RISK AND ISSUES UPDATE**

- The PAFA presented a milestone plan to Committee members for the next six months (remainder of the current PAFA contract) on the development of the Risk Model and update of the Risk Register.
 - A series of subgroups have been arranged at which the Risk Model development will be discussed and Risk Register updated. Further work on updating the Shipper dashboards to align with the risks were also to take place.

- **ANY OTHER BUSINESS**

- The PAC Annual Review Response Summary was approved by the Committee. The Annual Review document can now be published to industry members.
- The Central Data Services Provider (CDSP) provided an update on the PAC's budget and spend. For the year 2020/21, PAC have a budget of £75k which they are able to use for additional/changes to existing reports. At present, there has been no spend this year but following the meeting on Tuesday 6th January, the budget will be drawn down as a result



of the PAC dedicated DDP sprint. The CDSP are currently working out the estimated cost for this which will include the cost of all three sprints. A further update will be provided in due course.